



Required Documents for Full Application

- Any Government Issued ID if Driver's License is not available**
- Asset statements:**
 - Primary bank account only: two prior months' statements, ALL pages (even blank ones), with an attached letter of explanation for all cash/check deposits over \$750 and all transfers to non-applicant accounts
 - If 401(k) or other retirement assets: most recent quarterly statement
- Prior Year's Federal Tax Return** - all forms and schedules (Must be signed and dated)
- Revised Affidavit - Local Law 1 Annual Notice for Prevention of Lead-Based Paint Hazards:** One form for every occupied tenant unit (if applicable)
- Utility Bills** (Most Recent)
 - Gas/Oil
 - Electric
- Housing Counseling Certificate** (if applicable)

This is not an exhaustive list and further documents may be required.