

Updated 9/7/2021

New York State Homeowner Assistance Fund Community-Based Outreach

Request for Proposals Questions & Answers

1. **Are only housing counseling agencies invited to reply to this RFP?** We are not restricting this to HC groups, we only require that they be 501c3s
2. **Will this be a fee for service model?** Grants are anticipated to be paid monthly, subject to satisfactory performance against the proposed scope. Grants will not be paid on a strictly fee for service basis.
3. **Are the budget, scope and due diligence checklist considered part of the four-page limit?** The budget, scope, and due diligence checklist are not considered part of the four-page limit.
4. **Is the list of outreach methods in Exhibit B suggestions that we can propose or are they required outreach activities an applicant must provide?** The outreach methods listed in Exhibit B are not required. Applicants may propose to provide all, some, or none of these outreach methods. Any other method(s) proposed should be described under 'Other' with a cost per activity included.
5. **In order to be reimbursed monthly for services, will we receive instructions and an invoice template?** Yes, we will provide instructions and an invoice template to awarded organizations.
6. **Are the "costs" listed in column C in the attachment fixed, or are we to calculate our individual costs based on our Agency?** Yes, the costs in column C are fixed.
7. **How many agencies in the 10 regions will be awarded a grant?** The number of agencies that will be awarded has not been predetermined. The number of agencies will depend on the number of applicants and their regional and demographic focus.
8. **Is the expectation that only one agency will cover an area or will multiple agencies be selected?** The number of agencies that will be awarded per region has not been predetermined. More than one agency could cover each region.
9. **Are organizations in the HOPP network only eligible for this funding?** No. We are not restricting this to HOPP groups; we only require that applicants be 501c3s.

Please email all questions to HAFOutreach@cnycn.org.